

GEORGE HOLMES BIXBY MEMORIAL LIBRARY

Minutes of the Meeting of the Board of Trustees

04 March 10

Attending: Andy Paul, Chair, Nancy Hibbard and Gloria Normile; Carol Brock, Director.

The Chair called the meeting at 7:10 and noted a quorum.

The minutes of the February meeting were approved as distributed.

There was no Treasurer's report. We have been notified that RDB Dain Rauscher will be charging \$120 to manage our building fund account. After discussion and on Paula's recommendation, on motion made and seconded, it was unanimously

VOTED: To transfer \$7,957 in our brokerage account with RDB Dain Rauscher to a CD account with Waddell and Reed.

Announcements: Kelley Marshall will not continue as an Alternate Trustee. We will appoint her replacement at our meeting following Town Meeting. - Andy attended the Budget Committee hearing and noted that inasmuch as the Library budget had increased over last year (for many good reasons), we may get some questions at Town Meeting. - Community suppers are having difficulty making ends meet; we will consider ways we can help.

Librarians report: Happily, Katie Gadwah has started as an Assistant Librarian. - Circulation will be reported on a spread sheet (attached and made a part of these minutes) showing 13 month revolving statistics. Carol noted nearly twice as many patrons over February 09: non-fiction use more than doubled in our expanded facility, and activity in the children's area is exciting. - On Feb 12th FES students came to the Library with Tabitha Momenee for an "After School Enrichment" program which included home-schoolers. - March dates for the Library calendar include: The Big Read "To Kill a Mockingbird" events on March 4th, the movie showing; March 11, a play reading; March 22, book discussion with Suzanne Brown; and on March 31, discussion with Andy Schulman, criminal defense attorney.

Meeting use policy: The waiver possibility is still being researched. Discussion centered on policy for non-Town department users who must have insurance coverage. Staffing after-hours can be taxing; two groups currently approved for Library use will be encouraged to meet during regular Library hours. All meeting requests will be approved at the Trustees' usual monthly meetings.

Elevator contract: Our service contract must be renewed immediately. New Hampshire Elevator (Dan and Kathy Russell of Frankestown, owners) can provide four maintenance calls annually with service calls for approximately \$2,200. Carol will talk to New Hampshire Elevator about coverage for smoke detector's annual test. After some discussion and review of comparative bids, on motion made and seconded, it was unanimously

VOTED: To contract with New Hampshire Elevator for elevator maintenance and service through year end, 2010.

Donor recognition will be discussed at the next meeting.

There was no public comment.

There was no further business

The meeting adjourned at 8:40 p.m.

Nancy Hibbard
Secretary